

QUALIFICATION CRITERIA FOR THE ERASMUS+: ERASMUS PROGRAMME FOR STUDY ABROAD

Funding designated for student mobility—for study abroad under the Erasmus+: Erasmus programme—is to be utilized in accordance with the following conditions:

1. OBJECTIVE OF THE MOBILITY

- 1.1 Financial aid will be provided to students participating in study abroad in countries that are part of the Erasmus+: Erasmus programme (hereinafter Programme Countries)¹ based on an inter-institutional contract concluded between the sending and receiving universities whose goal is the fulfilment of relevant eligible activities.
- 1.2 Study abroad may be realized only at partner institutions of higher education located in one of the programme countries with which the sending institution has concluded an inter-institutional contract.
- 1.3 Both the sending and receiving institutions must possess the Erasmus Charter for Higher Education (ECHE), which is granted by the European Commission.

2. CONDITIONS FOR OUTBOUND STUDENTS

- 2.1 Students who wish to study abroad under the Erasmus programme:
 - a) must be registered in an accredited bachelor's, master's, or doctoral programme at the sending institution;
 - b) if they are in a bachelor's programme, must be in at least the second year;
 - c) may be citizens of any country, but must study in an accredited academic programme in the Czech Republic;
 - d) must choose an institution that has concluded an inter-institutional contract with the relevant department at MU and that possesses the Erasmus Charter for Higher Education (ECHE);
 - e) cannot be registered at MU under the Erasmus Mundus programme.
- 2.2. For the entire time that they are abroad, students must remain registered at the sending institution **in the relevant field of study**. They may therefore not suspend or terminate their studies at the sending institution while they are studying abroad.
- 2.3. Students who study in an accredited programme in the Czech Republic who wish to study or participate in a working internship in their Country of Origin are assigned the lowest priority and will receive zero grant status, i.e. they will have no claim to a stipend.
- 2.4. Students who study in an accredited programme in the Czech Republic who wish to study or participate in a working internship cannot do so in their current country of residence.

¹ Programme countries:

- a) EU Member Countries: Belgium, Bulgaria, Denmark, Estonia, Finland, France, Croatia, Ireland, Iceland, Italy, Cyprus, Lithuania, Latvia, Luxembourg, Hungary, Malta, Germany, Netherlands, Poland, Portugal, Austria, Romania, Greece, Slovakia, Slovenia, Spain, Sweden, United Kingdom
- b) non-EU countries: Lichtenstein, Norway, Turkey, Macedonia

3. SELECTION OF STUDENTS

3.2. Students must be selected for study abroad under the Erasmus programme on the basis of a transparent selection procedure, the organization and conditions of which are within the competence of the sending institution.

4. ELIGIBLE ACTIVITIES DURING FOREIGN STUDY

Financial aid is provided exclusively for the following activities ('eligible activities'):

- a) Full-time undergraduate or postgraduate study, including the preparation of bachelor's or master's theses and dissertations (with the exception of research activities not expressly part of the study programme) leading to a recognized diploma or qualification from the sending institution;
- b) a combination of study and a working internship, if this has been approved in advance; the study period and the internship must directly follow upon one another; the length of the combined mobility and the internship must be between 3 and 12 months.

5. LENGTH OF STAY

5.1 Eligible activities may take place between 1. 6. 201X and 30. 9. 201X.

5.2 The length of stay abroad must be between 3–12 months and within a single degree cycle (bachelor's, master's, or PhD). For extended study programmes such as general medicine, the maximum length is 24 months.

5.3 If the length of the stay abroad is not measured in whole months,² financial aid will be provided for the final month on a proportional basis depending upon the number of days of study undertaken in the month.

6. FINANCIAL AID

6.1. Financial aid provided under the Erasmus+: Erasmus programme is intended to cover a portion of the costs associated with study abroad and represents a contribution toward the higher costs that may be anticipated. The student is expected to participate financially.

6.2. The amount of financial aid is determined as follows:

- a) countries with a high cost of living—€500 per month³
- b) countries with an average cost of living—€400 per month⁴
- c) countries with a low cost of living—€300 per month⁵

² For purposes of calculating the stipend: 1 month = 30 days.

³ Denmark, Ireland, France, Italy, Austria, Finland, Sweden, United Kingdom, Liechtenstein, Norway

⁴ Belgium, Germany, Greece, Spain, Croatia, Cyprus, Lithuania, Luxembourg, the Netherlands, Portugal, Slovenia, Iceland, Turkey

⁵ Bulgaria, Estonia, Lithuania, Latvia, Hungary, Malta, Poland, Romania, Slovakia, Macedonia

6.3. Funding is provided to a bank account maintained in euros at Komerční Banka or to an account maintained in CZK at any bank. **The bank account number must be entered in the IS MU prior to signing the participation contract.**

6.4. Financial aid cannot be used to pay costs that are already covered under other EU actions or programmes.

7. STUDENTS WITHOUT FINANCIAL AID

7.1 Students who have not been awarded a grant may also study abroad under the Erasmus programme. Such students receive the status of Erasmus students without financial aid, which entitles them to all the benefits of the Erasmus programme.

7.2 All rules of the participation contract apply for such students except for the financial aid provisions.

8. EXTENSION OF STAY

8.1 Study abroad may be extended if permitted by the internal regulations of the sending institution, and if the following conditions are met:

- c) the sending and receiving institutions both consent to the extension in writing before the end of the stay abroad;
- d) an addendum is made to the participation contract concluded between the student and the sending institution before the termination of the original stay;
- e) the extension follows immediately upon the end of the original stay;
- f) the 12-month maximum length of study abroad in a single study cycle is not exceeded;
- g) the period of study abroad, including the extension, terminates by 30.9.201X at the latest.

8.2 The student is not automatically entitled to financial aid for the period of the extension. It is up to the sending institution whether financial aid should be provided.

9. REPEATED STAYS ABROAD UNDER THE ERASMUS+: ERASMUS PROGRAMME

9.1 The following rules apply for students who wish to undertake repeated mobilities under the Erasmus+: Erasmus programme:

- a) every student may apply to study abroad or have an internship with a total length of 12 months at each level of study;
- b) prior mobilities are taken into account (both study and internships) at the given level of study, including mobilities under LLP Erasmus 2007–2013;

9.2 The previous provisions apply to stays both with and without financial aid.

10. FEES

10.1 The receiving institution is not permitted to charge students accepted under the Erasmus programme any fees (such as tuition, registration fees, examination fees, laboratory fees, library fees, etc.).

10.2 The receiving institution may, however, charge small fees to cover expenses for insurance, membership in the student union or other organizations, or for the use of materials (photocopying, laboratory products, etc.) under the same rules as apply to its home students.

- 10.3 In addition, the sending institution may require the student to continue paying tuition even while abroad.
- 10.4 The sending institution may not charge the student any fees for organizing or administering the stay abroad.