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## 10TH BRNO CONFERENCE OF ENGLISH, AMERICAN AND CANADIAN STUDIES

### Post-conference publication: The style sheet for contributions

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Please send your papers by 31 May 2015 to [chovanec@phil.muni.cz](mailto:chovanec@phil.muni.cz) and [filip.krajnik@gmail.com](mailto:filip.krajnik@gmail.com).

It will help us greatly if you can please follow the guidelines below. Thank you!

#### Text structure:

1. The title, author's name
2. An abstract of 100–150 words
3. A list of 5 key words
4. The text of your article (6000–8000 words)
5. A complete list of references
6. A bio-note of about 60–80 words
7. Full contact information

#### Formatting:

- Times New Roman, 12 pt, single spaced
- Italics for highlighting, emphasis and foreign words
- Divide your text into relevant subsections, if possible (these can be numbered)
- Use double quotation marks for in-text citations, single quotation marks for quotations within quotations
- Quotations over three lines should be separated from the text by one empty line above and one empty line below. Indent the quotations from the left and specify the source in brackets at the end of the quotation.
- For examples, use Roman numerals in brackets without any indentation
- For tables, figures and images, use short descriptive captions placed under the inserted table/figure/image
- Notes should be kept to the minimum; ideally, they should be provided as endnotes (inserted manually by using superscript numerals rather than the automatic “Insert a note” function in MS word)
- It is the authors' responsibility to obtain permissions for the reuse of any copyrighted material

#### Referencing:

- For in-text references, use the following system: Jones (2014: 54), Jones et al. (2015). Do not use brackets if the reference is already placed in brackets, e.g. “... (cf. Jones 2014: 54; Jones et al. 2015)”. Do not use “ibid.” For literary works discussed in your paper, use only page numbers in brackets (54) as long as it is clear which work is being referred to.
- Please make sure the end references include only works actually referred to or mentioned in the article
- All references should be internally complete and arranged alphabetically
- Format of references:
  - Fiske, John (1987) *Television Culture*. London: Methuen.
  - Myers, Greg (2006) “Where are you from? Identifying place in talk.” *Journal of Sociolinguistics* 10 (3): 320–343.
  - Ryan, Marie-Laure (2005) “Tellability.” In *The Routledge Encyclopedia of Narrative Theory*, ed. by David Herman, Manfred Jahn, and Marie-Laure Ryan, 589–591. New York: Routledge.
- For electronic sources, specify the web page and the date of consultation:
  - *Storycorps*. Available at <http://storycorps.org/>. Accessed on June 28, 2014.